

# ANNUAL GENERAL MEETING 2020

Please bring this sheet to the meeting

The Annual General Meeting will be held on Friday 3<sup>rd</sup> April 2020 at the Sports Pavilion, The Common, Southwold IP18 6TB at 7.00 pm

## AGENDA

1. Apologies
2. Minutes of the AGM of 5<sup>th</sup> April 2019
3. Matters arising
4. Reports:
  - i) Chairman's report
  - ii) Treasurer's report
  - iii) Bursaries report
5. Election of Trustees:

Sue Taylor and Barry Tolfree have completed 7 and 6 years respectively and will be standing down.

The following have been nominated for election

David Bunkell proposed by Alison Evans

Christine Webb proposed by Jane Ackroyd
6. Election of Officers:

Vice Chairman: Peter Gibbs proposed by Valerie Baker

Secretary: Viv Tolfree proposed by Mary Rowan-Robinson
7. Any other business
8. Close of meeting

### **Guest speaker:**

Charlotte McGuinness: 'Life after London: an actor's perspective'

Charlotte was one of our very first bursary recipients . Eleven years later she returns to tell us what life is like for a performer 'in the sticks'.

### **Refreshments.**

# Minutes of the Annual General Meeting held on Friday, 5<sup>th</sup> April 2019 at 7.00 pm at the Sports Pavilion, The Common, Southwold

**Present:** Jane Ackroyd (Vice Chairman), Margaret Tabor (Hon. Treasurer), Sue Tayler, Barry Tolfree, Warwick Cross, Vivien Tolfree (Hon. Secretary).  
and 59 members

**Guests:** Peter Adshead, Southwold Arts Centre; Marianne Fellowes, Southwold and Aldeburgh Theatres and David Harmon, Theatre on the Coast.

1. **Apologies for absence:** Apologies were received from David Bunkell and 8 members.
2. **Minutes of the Annual General Meeting 2018:** The minutes of the meeting were accepted and signed.
3. **Matters arising:** No matters arising.
4. **Reports:**
  - i) **Chairman's report:** Jane opened her report by acknowledging the sad loss of our President, Margaret Chadd and our Chairman, Sidi Scott. She went on to say that over the last 2 years we have been trying to become more disciplined and business-like in allocating grants, insisting on formal applications and full financial disclosure and are very grateful to David Bunkell for his hard work in formalising this process. She spoke of our pride in the many youngsters we have helped with bursaries, the scheme that was originally Sidi's concept and an aspect of her work very close to her heart. Since the demise of the Suffolk Summer Theatres we have reappraised our purpose and aim to support a wider range of deserving theatre projects. She thanked FESPA news editor, Warwick Cross for his hard work, acknowledging that this Spring had been particularly difficult with two new theatre companies trying to finalise dates. She then moved on to fund raising, which is becoming a problem in that we are dropping the Fete and Grand draw, simply because we can't find people willing to take this on. We would like to try to assemble a fund-raising events panel, separate from the Trustees, who could plan and co-ordinate events, and she asked if anyone who is interested or anyone willing to arrange a one-off event for FESPA, maybe a coffee morning or talk, to come and talk to us. She ended by thanking everyone for their

support and being here this evening

- ii) **Treasurer's report:** The accounts were pre-circulated. Margaret reported that though the membership was the same level as 2017, subscription receipts are down by £650 with 50 or so members not responding to the renewal slips in the Spring newsletter. Donations are also down by £200 compared to 2017. The 2018 figures include £500 from her employer HSBC UK under their Employee Charity Giving Scheme.

Acceptance of the accounts was proposed by Warwick Cross and seconded by Pat Goodman – carried.

James Rand was thanked for auditing the accounts and is willing to continue.

- iii) **Bursaries:** David Bunkell's report was circulated to the meeting with details of the 4 recipients in 2018. The overall total since the scheme began is £52,000.

## 5. **Election of Trustees:**

Peter Gibbs, proposed by Judith Botten, seconded by David Goodman – carried.

## 6. **Election of Officers:**

Chairman: Jane Ackroyd proposed by Lorna Baker seconded by Mary Rowan-Robinson – carried

Vice Chairman: Sue Tayler proposed by Gerry Cross seconded by James Rand – carried

Secretary: Viv Tolfree proposed by Mary Rowan-Robinson seconded by Sue Doy – carried.

## 7. **Any other business:**

None

## 8. **Meeting closed.**