

# ANNUAL GENERAL MEETING 2016

Please bring this sheet to the meeting

The Annual General Meeting will be held on Friday 15th April 2016 at the Sports Pavilion, The Common, Southwold IP18 6TB at 7.00 pm

## AGENDA

1. **Apologies**
2. **Minutes of the AGM of 17<sup>th</sup> April 2015**
3. **Matters arising**
4. **Reports:**
  - Chairman's report
  - Treasurer's report
  - Bursaries report
  - Fete report
5. **Election of trustees:**
  - The nominations of trustees are:
  - David Bunkell proposed by Viv Tolfree
  - Tom Chapman proposed by Sue Tayler
6. **Nominations of Officers:**
  - Chairman: Sidi Scott proposed by Mary Rowan-Robinson
  - Treasurer: Peter Gibbs proposed by Sidi Scott
  - Vice Chairman: Ken Hanham proposed by Barry Tolfree
7. **To consider the proposal that the annual subscription be increased to £15 per person a year.**
8. **FESPA Newsletter**
9. **Presentation of cheque by Margaret Chadd**
10. **Resumé of the 2016 season**
11. **Any other business**
12. **Meeting closed**

INTERVAL

Guest speaker: TBA

# Minutes of the Annual General Meeting held on Friday, 17<sup>th</sup> April 2015 at 7.00 pm at the Sports Pavilion, The Common Southwold

**Present:** Sidi Scott (Chairman), Peter Gibbs (Hon. Treasurer), Ken Hanham, Ben Marriner, Sue Tayler, Barry Tolfree (Vice Chairman), Vivien Tolfree (Hon. Secretary).  
and 48 members

**Guests:** Peter Adshead, Mark Sterling

Sidi, standing in for our President Margaret Chadd, welcomed everyone to the meeting and told us that Margaret sent her best wishes and that she was progressing well.

1. **Apologies for absence:** Apologies were received from Jill Freud, Margaret Chadd, David Bunkell and 21 members.
2. **Minutes of the Extra-ordinary meeting 2015:** Acceptance was proposed by David Goodman, seconded by Jane Evers – carried
3. **Minutes of the Annual General Meeting 2015:** Acceptance was proposed by Pip Guest, seconded by Mary Rowan-Robinson – carried.
4. **Reports:**
  - i. **Chairman's report:** Sidi said it had been a good year for the Friends in spite of the appalling weather for the fete. She thanked Ben Marriner and Sue Tayler for all their hard work in organising the fete. She spoke of the theatrical quiz in January when we were treated to a sumptuous three-course meal and which raised in excess of £600. She thanked Bettina Daniels for allowing the Friends party to be held in her beautiful garden, and where we are all going to be lucky enough to meet again this year. She thanked Barry Tolfree, retiring vice-chairman for all his support, and expressed her appreciation of all her fellow-trustees.
  - ii. **Bursaries report:** Sidi read out David Bunkell's report on the 6 2014 recipients receiving a total of £5000.
  - iii. **Treasurer's report:** The Treasurer's report was circulated. He said membership continues to hover in mid 600s, but donations have increased this year by £700. Expenditure for the Newsletter has risen due to an investment in £1000 of postage before the price increase last year. The grant to the theatre was less than the previous year thanks to a more successful season. Kathy Oliver, our database secretary has retired, and we are grateful to her for her smooth running of the database over the years. Peter Adshead has taken this over, and we are most grateful. Thanks too to Margaret Tabor our sub secretary, and of course our auditor Jack Storer, who has agreed to continue in this post.  
  
Acceptance of the accounts was proposed by Pat Goodman, seconded by Mary Rowan-Robinson – carried.
  - iv. **Fete report:** Sue thanked all those who helped and supported the fete last year. She said that she hoped we would have a larger attendance this year due to the date now being in the school holidays, Sunday 26<sup>th</sup> July. All help and donations for the fete this year would be gratefully received.

v. **FESPA News:** Barry said that the May issue would be no. 51 of the Newsletter and his 25<sup>th</sup>, and whilst he is resigning this year as a trustee he will be happy to carry on for the moment, though in due course he will retire and if anyone is interested in taking over the Newsletter do get in touch. He went on to thank the 21 distributors, many of whom help with the stuffing of the envelopes. We do need a new distributor in Saxmundham, so if anyone is able to help, please let him know. He mentioned again FESPA's membership of Easy Fundraising which makes a small contribution to the charity when members use it while shopping on line. Fifteen Friends are now subscribers and have raised £182 in the last 4 years. If all of FESPA did it the total could be £7000!

5. **Election of Trustees and Officers:** David Bunkell and Barry Tolfree have completed two three-year terms as trustees and will stand down. Sidi thanked them for their contribution to FESPA, David for all his work in organising the bursaries and Barry for his support as Vice Chairman and Editor of the Newsletter.

#### **Nominations for trustees are:**

Jane Ackroyd proposed by Ben Marriner, seconded by Pat Goodman – carried

Judith Botten proposed by David Bunkell, seconded by Ben Marriner – carried

Ben Marriner proposed by Barry Tolfree, seconded by David Goodman – carried

#### **Nominations for officers are:**

Chairman: Sidi Scott proposed by Mary Rowan-Robinson, seconded by Jane Ackroyd – carried.

Treasurer: Peter Gibbs proposed by Sidi Scott, seconded by Pat Goodman – carried

Vice Chairman: Ken Hanham proposed by Viv Tolfree, seconded by Sue Tayler – carried.

Hon. Secretary: Viv Tolfree proposed by Lorna Baker, seconded by Michael Rowan-Robinson – carried.

6. **Presentation of cheque:** Sidi presented a cheque from FESPA to Mark Sterling.
7. Mark thanked FESPA for their continued support, and said that since he and Peter had taken over the Company, their priority has been stability and continuity. Nothing represents those better than the continuing support of the Friends. He then gave a résumé of the coming season.
8. Any other business: Tony Smith raised the question of more publicity to recruit members of FESPA. Many ideas were put forward, some of which are already in place. All tickets sent out advertise FESPA, and FESPA has space in the theatres, although Peter has said he will look at Aldeburgh as perhaps the Courtyard could be improved on.  
  
Peter said Jill Freud's poetry evening this year was part of the Southwold Festival and will be on 3<sup>rd</sup> July.
9. Meeting closed.