

# ANNUAL GENERAL MEETING 2015

Please bring this sheet to the meeting

The Annual General Meeting will be held on Friday 17th April 2015 at the William Godell Pavilion, Southwold Common at 7.00 pm

## AGENDA

1. Apologies
2. Minutes of the AGM of 11<sup>th</sup> April 2014
3. Matters arising
4. Reports:
  - i. Chairman's report
  - ii. Treasurer's report
  - iii. Bursaries report
  - iv. Fete report
  - v. FESPA News
5. **Election of trustees and officers:** David Bunkell and Barry Tolfree have completed two terms of 3 years as trustees and will be standing down.

**Nominations for trustees are:**

Jane Ackroyd proposed by Ben Marriner  
Judith Botton proposed by David Bunkell  
Ben Marriner proposed by Barry Tolfree

**Nominations for officers are:**

Chairman: Sidi Scott proposed by Mary Rowan-Robinson  
Treasurer: Peter Gibbs proposed by Sidi Scott  
Vice Chairman: Ken Hanham proposed by Viv Tolfree  
Hon. Secretary: Viv Tolfree by Lorna Baker
6. **Presentation of cheque by Margaret Chadd**
7. **A résumé of the 2015 season**
8. **Any other business.**

Meeting closed.

INTERVAL

Guest speaker: Tony Mallion, journalist and broadcaster

# Minutes of the Extra-Ordinary General Meeting and Annual General Meeting held on Friday, 11<sup>th</sup> April 2014 at the Sports Pavilion, Southwold Common

An Extra-Ordinary General Meeting was held on Friday, 11<sup>th</sup> April 2014 at 7.00 pm at The Sports Pavilion, The Common, Southwold.

**Present:** Sidi Scott (Chairman), Peter Gibbs (Hon. Treasurer), Ken Hanham, Ben Marriner, Sue Tayler, Barry Tolfree (Vice Chairman), Vivien Tolfree (Hon. Secretary).

**Guests:** Lady Freud, Peter Adshead, Mark Sterling and 41 members

Our President, Margaret Chadd opened the meeting and welcomed everyone. She spoke of her appreciation for the tributes paid to John Veitch, who was a Vice-President of FESPA, and of his contribution to the Friends. A moment's silence was observed in his memory.

The Trustees proposed that the following change be made to the Constitution: Paragraph 17 clause 3: Appointment of Trustees: To delete the sentence which reads "no trustee may serve more than two three year terms of office" and replace with "a trustee having completed two consecutive 3 year periods, and willing to stand for a further period, may be re-elected on a yearly basis".

Acceptance was proposed by Jane Ackroyd and seconded by Jill Freud – carried unanimously.

**The Annual General Meeting was held on Friday, 11th April 2014 at 7.05 pm at The Sports Pavilion, The Common, Southwold**

**Present:** As above

**Apologies for absence:** Apologies were received from David Bunkell and 24 members.

**Minutes of the AGM 2013:** Pat Goodman said that it was she who had proposed the adoption of accounts, not Ann Goodman as recorded. The minutes were amended and agreed.

## **Reports:**

*i Treasurer's report:* Peter reported that membership was down again this year unfortunately as 70 members had not renewed their membership, though luckily members continue to add a donation for which we are extremely grateful. The net profit on the fete was up by £400 on the previous year totalling £4,550, and we owe a vote of thanks to Ben and Anthea Marriner for their organisation of the fete. Payments to the Theatre Company totalled £15,000, and since 2006 we have been able to give the Company in excess of £75,000. He warmly thanked his backroom team, Kathy Oliver, and Jenny Bird, who has stood down as the subscription secretary this year, but has persuaded a work colleague and FESPA friend, Margaret Tabor, to take over. He also thanked Jack Storer, our Auditor, who is happy to continue.

Adoption of accounts was proposed by Jane Ackroyd and seconded by Pat Goodman – carried.

Re-election of Auditor, Jack Storer proposed by Pip Guest and seconded by Pat Goodman – carried.

*ii Bursaries report:* Sidi read out a report from David Bunkell in which he reported on the 8 recipients receiving a total of £5000.

*iii Fete report:* Ben reported on the forthcoming changes in the venue of the fete and organisation. He thanked the Freud family for allowing us to use their home for the past 13 years, and Angie their PA for her support. The new venue at the Sports Pavilion in Southwold, whilst not providing us with the gate receipts of about £450, he is hopeful of a much bigger footfall now we are in Southwold. Jane

Ackroyd is taking over from Anthea on the catering side, and next year Sue Tayler will take over the organisation from Ben. He asked for help from Friends with donations for stalls, in particular selling the raffle tickets, and looks forward to seeing us all on the day, 6th July.

*iv FESPA News:* Barry reported we now had 21 local distributors, whom he thanked and commented that this was making a great contribution to the saving in postage. He spoke of his inclusion in the Newsletter information about FESPA's membership of the Easy Fundraising scheme which makes a small donation to the charity whenever an online purchase is made. On checking the account he concluded that he is possibly the only regular participator! He explained that this is a very easy way of raising money at no cost to Friends and that he will be including in the next issue a step-by-step guide on how to set it up.

Chris Ure, Southwold Arts Festival, thanked FESPA News for the publicity it had given the Festival, and hoped that together we could enhance the artistic life in Southwold.

*v Chairman's report:* Sidi spoke of the activities of the Committee over the last year. The Showcase in August had been an enormous success raising £1000. Jolly Berry Christmas Supper and Show, a tribute to Jill's 30 years at the helm, was a sell-out and wonderful evening. She announced that Julia Allison had resigned as a trustee as she had been appointed an Honorary Associate Professor at Nottingham University, and thanked her for her support. She warmly thanked her fellow trustees for all their hard work, and said how we are all looking forward to a great season in our theatres.

At this point Margaret Chadd, President, chaired the meeting.

## **Election of Trustees and Officers:**

*Trustee and Chairman:* Margaret invited nominations from the floor. Mary Rowan-Robinson proposed Sidi Scott as trustee and chairman, seconded by Pat Goodman – carried.

*Trustee and Hon. Treasurer:* Margaret invited nominations from the floor. Anthea Marriner proposed Peter Gibbs as trustee and treasurer, seconded by Pat Goodman – carried.

*Presentation of cheque:* Margaret presented Mark Sterling with a cheque from FESPA. Mark thanked FESPA for its support and said that though initially last year ticket sales were encouraging the season didn't do well commercially. This year they had chosen a programme which they felt would be more popular with the holiday season.

Sidi took over the meeting as Chair.

## **Resume of the 2014 season:**

Mark Sterling gave us a resume of the forthcoming season.

## **Any other business:**

Malcolm Guest appealed for donations of plants for the fete and requested that they be brought on the day.

Peter Adshead said as he was involved with St. Edmund's Hall he wanted to ensure that it was used more as a theatre and to this end he said the Open Space Theatre would be performing *Woman in Mind* at St. Edmund's Hall on Saturday, 10th May, and that during the Southwold Arts Festival the Summer Theatre were presenting *Old Herbaceous* on 3rd July.

**Meeting closed.**